



## **Fraser Valley Rhythmic Gymnastics**

### **Job Description**

**Title:** Gymnastics for All Coordinator

**Date:** March 1, 2017

#### **Job Summary**

The Gymnastics for All (GFA) Coordinator with Fraser Valley Rhythmic Gymnastics (FVRG) will be primarily be responsible for providing gymnastics instruction to recreational level gymnasts in private, and school programs and guiding FVRG in all developmental and outreach programming. The GFA Coordinator will assist the Head Coach in developing FVRG programs, and coaches, to ensure RG is accessible to as many athletes as possible.

#### **Responsibilities**

- Direct program delivery of RG classes (primarily Introductory) for up to 10 gymnasts in a traditional class setting, or up to 30 in a school setting
- To develop daily lesson plans based on the seasonal plan provided, and assist in the design of the overall seasonal plan
- Develop standardized lesson plans for outreach program
- Lead the implementation of the revitalized CanGym program
- Assist in administrative duties, such as assisting families with program information and registration, as well as gym care
- Potentially develop the FVRG Gymnaestrada program
- Work with the FVRG Admin Team to develop programs, assist in coach training and plan special events
- Coordinate external programs and promotional events

#### **Academic/Educational Requirements**

- First Aid training (Standard First Aid preferred)
- NCCP RG Foundations/Level 1 Certified, Level 2 Trained
- NCCP training in other related sports (eg. Artistic Gymnastics) an asset
- Experience with performance groups/gymnaestrada an asset
- Plans to engage in sport related professional development opportunities
- FVRG/BCRSGF/GCG mandated trainings, including but not limited to Respect in Sport and an FVRG EAP/policies workshop

#### **Required Skills/Experience**

- Completed criminal record check through BCRSGF
- A background in RG, or a very strong background in artistic gymnastics or a related sport
- Minimum five years coaching experience
- Experience in program management an asset
- Comfort with basic Microsoft Office programs, as well as databases and social media
- A positive, encouraging attitude is a must!

**Type of Employment:** Contract, Full Time (20-35 hours/week)

**Wage:** Salary, negotiable, based on experience, qualifications and abilities

**Start Date:** Negotiable – Between May and September 2017

**Close Date:** Position will remain open until filled

**Reports to:**

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